

13 May 2021

**PUA Document Requirements**  
**What to say to people**

1. **Identify** yourself as a part of a support group assisting Victor Forberger with SSDI claimants struggling with PUA claims and benefits.
2. **Additional documentation.** Indicate that the Continued Assistance Act included a requirement for additional documentation for all weekly claims paid for weeks in 2021.

This documentation requirement is for documentation relating to the employment connected with your pandemic-related job loss.

It is probably the same documentation previously submitted with your PUA initial claim.

But, due to a quirk in the law and the Department's implementation of PUA benefits, PUA claimants need to supply the same documentation again in 2021.

3. **2021 claims/benefits.** This additional documentation only applies if you file PUA weekly certifications for weeks in 2021 and then are paid PUA benefits for those weeks.
4. **Deadline for the additional documentation.** There are two deadlines for supplying the additional documentation.

A PUA weekly certification that dates to a job loss in December 2020 or later: 21 days from when the first 2021 weekly certification is filed or when the Department provides notice of the documentation requirement, whichever is later.

A PUA weekly certification filed for weeks in 2021 but which connects to a job loss prior to December 2020: 90 days from when the Department first provides notice of the additional documentation requirement.

It appears that the Department began providing notice of this additional documentation requirement to claimants receiving 2021 PUA benefits on February 19th. So, those PUA claimants need to provide the additional documentation by May 20th.

Because this notice was confusing and was NOT followed up on, most claimants have no idea that this crucial

documentation requirement exists and that a drop dead submission date is looming.

5. **What documents need to be provided?**

**Employment documents:** Paycheck stubs, earnings and leave statements showing the employer's name and address, or W-2 forms.

**Self-employment documents:** State or Federal employer identification numbers, business licenses, tax returns, business receipts, screen shots of documented earnings and work performed and the dates for such work, or signed affidavits from persons verifying the individual's self-employment

**Job offer documents:** Letters offering employment, statements/affidavits by individuals (with name and contact information) verifying an offer of employment.

If self-employment was slated to start up but was halted because of the pandemic, provide business licenses, state or Federal employer identification numbers, written business plans, a lease agreement, or some other documentation of the planned start of the gig work.

6. **Where to submit the documentation.**

This additional documentation needs to be mailed to:

PUA  
PO Box 7905  
Madison WI 53707

Or faxed to 608-327-6193. Include a cover page that states: ATTN: PUA, your full name, your social security number, and the number of pages being faxed.

A copy of whatever is submitted should be kept, as well as the date and time the additional document was submitted.

7. **What happens if the additional documentation is NOT provided?**

All PUA and PUC benefits received for 2021 weekly certifications will need to be repaid. No exceptions.

The only possible argument is that a delay in providing the documentation should be excused for good cause, which means for a reason over which you had no control.

That standard is incredibly difficult to satisfy, and the Department knows that.

8. **More information:**

<https://wisconsinui.wordpress.com/2021/05/11/documentation-for-pua-claims/>